

# **KERJAYA PROSPEK PROPERTY BERHAD**

Registration No. 199401001358 (287036-X)

**CORPORATE COFE OF CONDUCT**

## **1. Objective**

The Board wishes to define its principles of code of conduct (“Code”) to:

- i. Provide guidance to stakeholders on the ethical behaviors to be expected from the Group; and
- ii. Communicate, measure and monitor its values and performance designed to achieve objectives and to instill values.

## **2. The Principles of Our Code of Conduct**

We are responsible to:

- i. Our Customers, by constantly striving to improve our competitiveness and quality in order to serve them better.
- ii. Our Suppliers or vendors, by allowing a fair deal with us and honoring the terms agreed.
- iii. Our Employees, by creating safe, healthy and secured working environments, acknowledging their dignity and recognizing their merit and providing fair remuneration and career progression.
- iv. Our Communities, by embracing social equity and diversity, complying with regulatory requirements and supporting good courses and charities.
- v. Our Environment, by preserving and protecting the environment and natural resources to ensure sustainability.
- vi. Our Shareholders, by creating wealth and rewarding them with fair return.

## **3. Board’s Responsibility**

The Board should periodically review the code of conduct and to ensure implementation of appropriate communication channel to receive feedbacks and other appropriate internal systems to support, promote and strengthen the awareness and to ensure compliance of this Code by its executives when making their business and operation decisions.

## **4. Management’s Responsibility**

Management should ensure this Code is readily available to all staff members and communicate the Code with staff members periodically to reinforce its importance and relevance.

In making operational and business decisions, the management is responsible to the Board to observe the principles of this Code. Management shall ensure their action consistent with the spirit of this Code and promote good culture of ethics through their internal and external interaction with all stakeholders of the Group.

## **5. Documentation**

Copy of the approved code of conduct shall be published in corporate website as well as Company’s notice board where easily accessible. All employees are required to read, understand, familiarize and comply with the Code at all time during their employment with the Group.

## **6. Corporate Disclosure Requirement**

Copy of the approved code of conduct shall be published in the corporate website.